



Rappahannock Community College

Certification Request for VA Education Benefits

General

Name (First, Middle Initial, Last)		Student ID	SSN
Street Address			Phone
City / State / Zip			Tuition Rate <input type="checkbox"/> IN-STATE <input type="checkbox"/> OUT-OF-STATE
E-mail Address			
Now on Active Duty: <input type="checkbox"/> YES <input type="checkbox"/> NO	If "YES", Separation Date:	Reservist / National Guard: <input type="checkbox"/> YES <input type="checkbox"/> NO	Using Tuition Assistance: <input type="checkbox"/> YES <input type="checkbox"/> NO
Have you paid your tuition for the semester for which you are requesting certification? <input type="checkbox"/> YES <input type="checkbox"/> NO			VA pays the tuition for students receiving: Chapter 31 (Voc. Rehab) Chapter 33 at 100% eligibility VMSDEP
If "NO" how do you intend on paying? <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Charge <input type="checkbox"/> Financial Aid <input type="checkbox"/> Other			

Benefits

Have you ever received VA educational benefits at RCC or any other education institution? <input type="checkbox"/> YES <input type="checkbox"/> NO			
Have you used your VA educational benefits at RCC within the last three years? <input type="checkbox"/> YES <input type="checkbox"/> NO			
If "NO"	If it's your first time using VA educational benefits, provide Certificate of Eligibility listing RCC or complete form 1990 or 5490. If you have received VA educational benefits while attending another school, complete form 1995 or 5495.		
<input type="checkbox"/> Chapter 30 (MGIB)	<input type="checkbox"/> Chapter 1606 (Reserve/Guard)	<input type="checkbox"/> Chapter 1607 (REAP)	<input type="checkbox"/> VMSDEP
<input type="checkbox"/> Chapter 33 (Post 9/11)	<input type="checkbox"/> Chapter 31 (Voc. Rehab)	<input type="checkbox"/> Chapter 35 (Dependents / Spouse Benefits)	
<input type="checkbox"/> Chapter 33 (Transfer of Eligibility)	# of dependents:	VA File Number:	

Advanced Pay (Chapter 30, 35 and 1606)

You may be eligible to receive your first two months of benefits prior to the start of the semester if you can answer "YES" to the next three statements:			
<input type="checkbox"/> YES <input type="checkbox"/> NO	I have never used VA educational or there are more than 30 days between terms and break pay won't be paid.		
<input type="checkbox"/> YES <input type="checkbox"/> NO	I am enrolling for at least ½ time training. (The number of required credits depends on the number of weeks in the semester.)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	The VA will receive my request between 30 – 120 days prior to the enrollment period.		
If eligible, do you request advanced pay?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If "YES", Complete form 1999 and sign the Advanced Pay – Terms and Conditions Form.	

Program of Study

<input type="checkbox"/> Associate of Arts (AA)	<input type="checkbox"/> Associate of Science (AS)	<input type="checkbox"/> Associate of Applied Science (AAS)	<input type="checkbox"/> Non-matriculated (two terms only)
<input type="checkbox"/> Certificate	<input type="checkbox"/> Diploma	<input type="checkbox"/> Supplemental Student	
Major:			Must match Academic Plan on file with RCC.
Is this a change of Program of Study since you last received VA educational benefits? <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES" Complete form 1995 or 5495			

List of Courses

Are you graduating or completing a certificate program after this semester? <input type="checkbox"/> YES <input type="checkbox"/> NO		You can be certified for non-essential courses only during the last semester prior to graduation or completion of a certificate program		
<input type="checkbox"/> FALL	<input type="checkbox"/> SPRING	<input type="checkbox"/> SUMMER	<input type="checkbox"/> 2022	<input type="checkbox"/> 2023
<input type="checkbox"/> 2024				

Department	Number	Section	D – Dev C – Credit	# of Credits	Dates	To be completed by Academic Advisor			
ENG	111	01H	C	3	1/11/22– 5/10/22	Requirement (yes or no)	Initials	Date	Notes

Classes added after initial certification for this semester

Notes:

Statement of Understanding

Please initial after each statement verifying that you understand the terms and conditions.

Application:

All first time students **must** complete an application. Students can submit applications online at <http://vabenefits.vba.va.gov/vonapp/main.asp>. If a student does not apply online, they can call 1-888-442-4551 and ask that an application be mailed to them.

Transfer or Change of Major

Student transferring or changing major must complete the proper Change of Program or Place of Training.

Schedule Adjustments:

You must immediately inform all changes in enrollment (i.e. add/drops) to the Community College Veteran Affairs Office. Changes in enrollment after the last day of enrollment may result in retroactive loss in benefits unless the Veterans' Affairs finds mitigating circumstance involving the change.

Grades of Withdrawal must be submitted within 10 business days. All grades of a "W" will be retroactively reported to the Veterans' Affairs and may result in a retroactive loss of benefits unless the Veterans' Affairs finds mitigating circumstances.

Rappahannock Community College's Academic Counseling is not responsible for changes in enrollment made after the initial date of verification of courses by the advisor seen.

Rappahannock Community College is not responsible for reduction of benefits or retroactive action due to you enrollment activity.

Payment:

Veterans' Affairs payment is based on "pursuit of training" towards your program of study. You **must** be enrolled and successfully complete you courses to be eligible for Veterans' Affairs benefits.

Refunds are subject to Rappahannock Community College's policy.

Approved Courses:

You **must** register for courses that are required for the educational objective you have selected. The Veterans' Affairs will only pay for courses that are part of an approved program.

The Veterans' Affairs will not pay benefits for courses previously completed with a passing grade or those that credit have been awarded for.

Upon enrollment, credits from prior training, to include DD-214 and prior college transcripts, must be reported or else benefits may be interrupted.

Change of Address or Direct Deposit:

Address and direct deposit information **must** be kept current. The WAVE system can be utilized by Chapter 30, 1606, and 1607. All other must contact the hotline at 1-877-838-2778 or at www.gibill.va.gov/wave.

eBenefits:

Students are encourages to register and utilize this account in order to

- Obtain information regarding education benefits
- Update direct deposit and personal information
- Download VA letters and documents
- View payment status

Verification of Enrollment

Student receiving Chapter 30, 1606 and 1607 **must** verify their enrollment starting on the last calendar day of the month of attendance. This is best done online at www.gibill.va.gov/wave/index.do: this can be done over the phone at 1-877-823-2378 if there is no change in enrollment.

Student Signature

Date:

Rappahannock Community College

Signature of Recipient:

Date Received: