Google Talk

Google Talk allows you to chat inside your email account. Access Google Talk by opening your student email account, then clicking in the chat window on the bottom left-hand side of the page.

Reference: Google Talk (http://www.google.com/talk/about.html)
Google Sites

Google Sites is a way for you to easily and quickly create web sites for projects and class assignments by yourself and collaborating with others. Access Google Sites by clicking on Sites when you are in any Google application.