

## PERMISSION TO AUDIT A COURSE

### 5.6.0 Grading System for Credit Classes

Students desiring to attend a course without taking the examination or receiving credit for the course may do so by registering to audit through the usual registration process and paying the normal tuition. Permission of the division dean or another appropriate academic administrator is required to audit a course.

Audited courses carry no credit and do not count as a part of the student's course load. Students desiring to change status in a course from audit to credit or from credit to audit must do so within the add/drop period for the course.

Students who desire to earn credit for a previously audited course must re-enroll in the course for credit and pay normal tuition to earn a grade other than "X." Advanced standing credit should not be awarded for a previously audited course.

Student Name \_\_\_\_\_ Student ID # \_\_\_\_\_

Curriculum \_\_\_\_\_

Semester \_\_\_\_\_ Course Number/Section \_\_\_\_\_

Reason for Audit \_\_\_\_\_

\_\_\_\_\_

Approval:

\_\_\_\_\_  
Instructor

\_\_\_\_\_  
Date

\_\_\_\_\_  
College Dean

\_\_\_\_\_  
Date

\_\_\_\_\_  
Admissions and Records

\_\_\_\_\_  
Date

04/06/2022