

Zoom Desktop Client

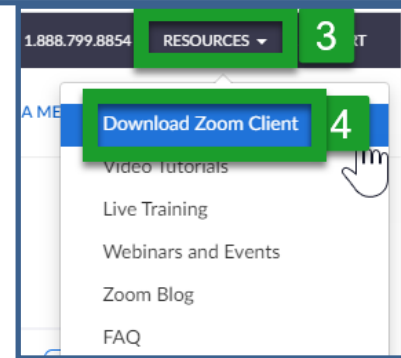
Installing the Zoom Client*

*On College Owned machines this part will require IT Help. The Zoom Client may be installed on ANY computer you use, so you may do so on a personal machine if you use it for Zoom conferences.

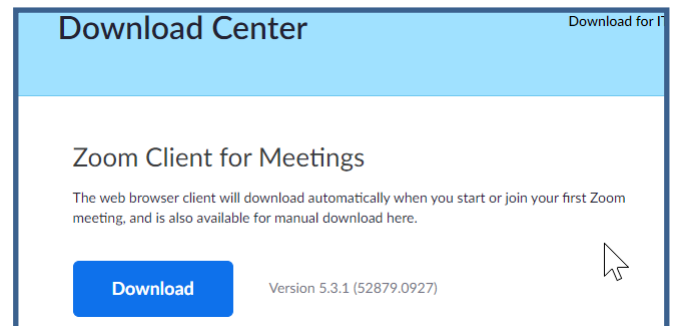
- 1) **Access Zoom through myRCC**—Log in and click the **Zoom** tile.
- 2) On the Zoom screen, click **Settings**



- 3) In the upper right, click **Resources**
- 4) Select **Download Zoom Client**



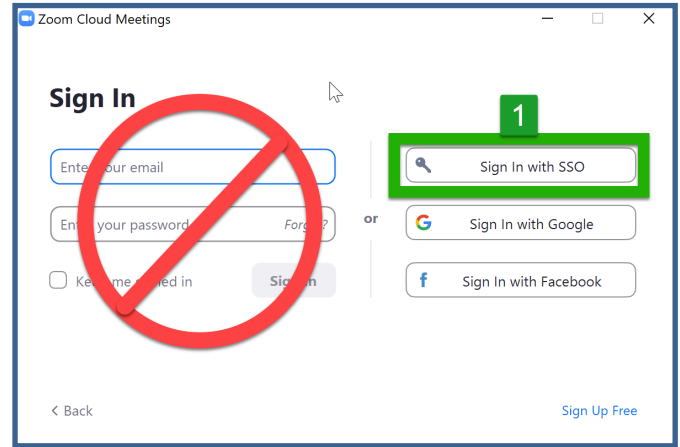
- 5) When the Download screen comes up, click the appropriate Download for your platform.
- 6) Click the Download button to download the installation file, follow the procedure and prompts for your system to install the desktop client.



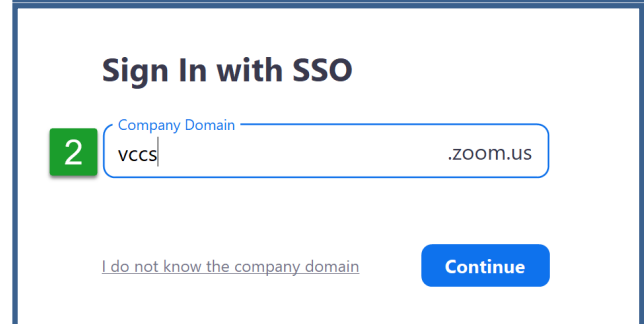
- 7) To Sign in to Zoom with your Full Licensed account (necessary to have all capabilities and for proper attendance reports for classes) - Start the desktop client when installation is completed. Windows Example:
 - A. Click the **Start** button
 - B. Type **Zoom** (you do not need to use the Search at the bottom, you can just type)
 - C. When the **Zoom Client App** is shown, click it to start

Authenticating with Zoom

- 1) When you start the Zoom client it will ask you to Sign In— This is misleading—**DO NOT USE** the *Email/Password* boxes
USE the *Sign in with SSO* button to the right.



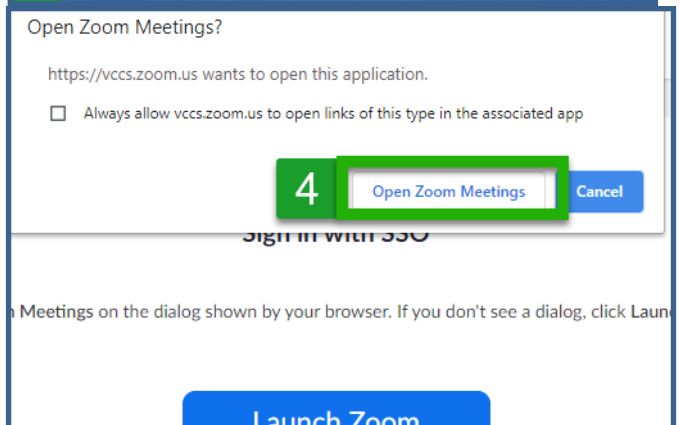
- 2) When prompted for *Domain* type **VCCS**
Click **Continue**



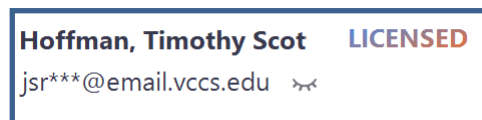
- 3) You will be taken to the myVCCS Login portal.
A & b—Log in with your myRCC Username & Password
c- Click **Sign In**



- 4) Your Browser will prompt to **Open Zoom Meetings**—Click that button.



- 5) When the Zoom Client opens up, you will be able to test this by clicking on the icon in the upper right. It should say something similar to >>



If it says anything OTHER than **Licensed**, you are not and need to start over.