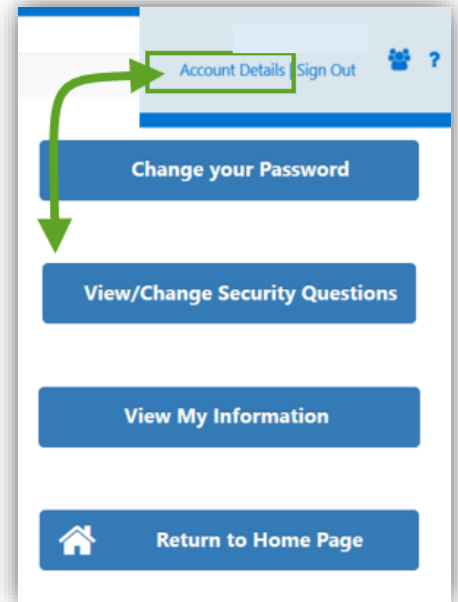


Security Question Help

The first time you log into myRCC, you will be prompted to **Set Security questions**—You need to set **Five (5)** security questions and answers to be used if you forget your password or when it expires.

You may also get to this screen by clicking **Account Details** in the upper right, then the View/Change Security Questions button.

The VCCS provides Several Suggestions or you can supply your own questions. (Note: there is no automatic selection, you must type the question text into the boxes).



Procedure:

1. Type your question in the **Question** box
2. Type your answer in the **Response** box (you will not be able to see the characters) Click **Show Text** to see your response text below the box.
3. Click **Save** at the bottom of the question pane to set your Q&A.
4. Click Return to Home Page to access VCCS Applications.

A screenshot of the 'Password Reset Questions' form. The form has a header with the Rappahannock Community College logo and navigation links. Below the header, there is a list of 'Question Suggestions' in a green box. The main form area is titled 'Password Reset Questions' and contains five rows, each with a 'Your Question' input field, a 'Correct Response to your question' input field, and a 'Show Text' checkbox. A green box labeled 'Question Suggestions' is connected to the first row. A green box labeled '1' is next to the first 'Your Question' field, and a green box labeled '2' is next to the first 'Correct Response' field. A green box labeled '3' is next to a 'Save' button at the bottom. A green box labeled '4' is next to a 'Return to Home Page' button at the bottom left. The 'Show Text' checkbox in the first row is circled in green.

