MyPassword profile setup instructions

Step 1: Go to the RCC Website and click on the “Faculty & Staff” link.

Step 2: under Web Services, click on the myPassword link.

Step 3: on the new screen click Edit My Profile.
Step 4: Enter your RCC Username and password
Click Logon

Step 5: Enter Security Questions
A&B—Provide the answers
C—Provide your OWN question and answer
D Click Update

Step 6: When you see the Success message you are done.

Return to the myPassword site to:
A) Change your Password
B) Reset Your Password
C) Unlock your RCC email/network account