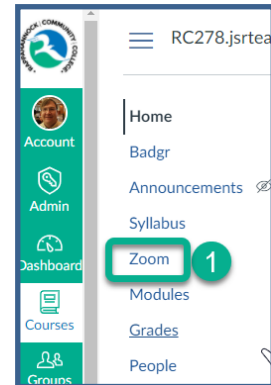


# Zoom Recordings in Canvas

This procedure assumes you have enabled the Zoom integration in Canvas and set up your meetings there. If not, please see this procedures: [Add Zoom in your Class](#) and [Import Zoom Meetings](#) to Canvas, both found on the RCC Employee Help Desk.

## Finding Zoom Recordings (A)

- 1) Go to **Zoom** on your course menu
- 2) Click on the **Cloud Recordings** tab
- 3) YOU may click the title of any recording to preview it.



## Make Recordings Available (B)

- 1) By default zoom recordings are Unavailable (invisible) to students so you are given time to preview and edit them prior to release.
- 2) To make recordings Visible to your students, click the **Publish** slider
- 3) When the slider is **Blue**, students will see the recording.

