Zoom Recordings in Canvas

This procedure assumes you have enabled the Zoom integration in Canvas and set up your meetings there. If not, please see this procedures: [Add Zoom in your Class](#) and [Import Zoom Meetings](#) to Canvas, both found on the RCC Employee Help Desk.

Finding Zoom Recordings (A)

1. Go to Zoom on your course menu
2. Click on the Cloud Recordings tab
3. YOU may click the title of any recording to preview it.

Make Recordings Available (B)

1. By default zoom recordings are Unavailable (invisible) to students so you are given time to preview and edit them prior to release.
2. To make recordings Visible to your students, click the Publish slider
3. When the slider is Blue, students will see the recording.