



# VIRGINIA COMMUNITY COLLEGE SYSTEM ACADEMIC RENEWAL PETITION FORM

Last Name		First	Middle	Student ID Number	
Street Address			City	State	Zip Code
Daytime Number			Former Name(s)		

As per **§5.6.0.4.** of the Virginia Community College System Policy Manual, I believe that I meet the following eligibility requirements for “Academic Renewal” and hereby petition to have my cumulative grade point average (GPA) adjusted accordingly:

- 1) I have been separated from the college for (at least) 5 years from \_\_\_\_\_ to \_\_\_\_\_, and  
Term/year Term/year
- 2) I have earned (at least) a 2.5 grade point average for the first twelve credits completed after re-enrolling from my 5-year separation.

I understand that in receiving an Academic Renewal adjustment to my cumulative GPA:

- φ an Academic Renewal adjustment may be granted only one time;
- φ once granted by the college, Academic Renewal cannot be revoked;
- φ although my cumulative GPA will be adjusted in future terms, all of my previously earned grades will still be shown on my permanent record;
- φ all “D” and “F” grades earned prior to reenrollment will be removed from the cumulative and curriculum GPA;
- φ any course credit with a grade of “D” earned during the Academic Renewal adjustment period will not count toward future graduation requirements;
- φ an “Academic Renewal” notation will be made on my permanent record; and,
- φ the granting of Academic Renewal does not affect any previous academic, financial, or administrative determination made by the college.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

*Please return this completed form to the Admissions & Records Office*

Received by A & R Office \_\_\_\_\_  
Revised 04/2017

Approved  Not Approved