

Statement of Understanding

Application:

All first time students **must** complete an application. Students can submit applications online at <http://vabenefits.vba.va.gov/vonapp/main.asp>. If a student does not apply online, they can call 1-888-442-4551 and ask that an application be mailed to them.

Schedule Adjustments:

You must immediately inform all changes in enrollment (i.e. add/drops) to the Community College Veteran Affairs

Office. Changes in enrollment after the last day of enrollment may result in retroactive loss in benefits unless the Veterans' Affairs finds mitigating circumstance involving the change.

Grades of Withdrawal must be submitted within 10 business days. All grades of a "W" will be retroactively reported to the Veterans' Affairs and may result in a retroactive loss of benefits unless the Veterans' Affairs finds mitigating circumstances.

Rappahannock Community College's Academic Counseling is not responsible for changes in enrollment made after the initial date of verification of courses by the advisor seen.

Rappahannock Community College is not responsible for reduction of benefits or retroactive action due to you enrollment activity.

Payment:

Veterans' Affairs payment is based on "pursuit of training" towards your program of study. You **must** be enrolled and successfully complete you courses to be eligible for Veterans' Affairs benefits.

Refunds are subject to Rappahannock Community College's policy.

Approved Courses:

You **must** register for courses that are required for the educational objective you have selected. The Veterans' Affairs will only pay for courses that are part of an approved program.

The Veterans' Affairs will not pay benefits for courses previously completed with a passing grade or those that credit have been awarded for.

Upon enrollment, credits from prior training, to include DD-214 and prior college transcripts, must be reported or else benefits may be interrupted.

Change of Address or Direct Deposit:

Address and direct deposit information **must** be kept current. The WAVE system can be utilized by Chapter 30, 1606, and 1607. All other must contact the hotline at 1-877-838-2778 or at www.gibill.va.gov/wave.

eBenefits:

Students are encourages to register and utilize this account in order to

- Obtain information regarding education benefits
- Update direct deposit and personal information
- Download VA letters and documents
- View payment status

Verification of Enrollment

Student receiving Chapter 30, 1606 and 1607 **must** verify their enrollment starting on the last calendar day of the month of attendance. This is best done online at www.gibill.va.gov/wave/index.do: this can be done over the phone at 1-877-823-2378 if there is no change in enrollment.

Student Signature

Date: