

**VIRGINIA COMMUNITY COLLEGE SYSTEM
ACADEMIC RENEWAL PETITION FORM**

_____ Last Name		_____ First	_____ Middle	_____ Student ID Number	
_____ Street Address		_____ City		_____ State	_____ Zip Code
_____ Daytime Number			_____ Former Name(s)		

As per **§5.6.0.4.** of the Virginia Community College System Policy Manual, I believe that I meet the following eligibility requirements for “Academic Renewal” and hereby petition to have my cumulative grade point average (GPA) adjusted accordingly:

- 1) I have been separated from the college for (at least) 3 years from

Term/year to _____, and
Term/year
- 2) I have earned (at least) a 2.0 grade point average for the first twelve credits completed after re-enrolling from my 3-year separation.

I understand that in receiving an Academic Renewal adjustment to my cumulative GPA:

- ☐ an Academic Renewal adjustment may be granted only one time;
- ☐ once granted by the college, Academic Renewal cannot be revoked;
- ☐ although my cumulative GPA will be adjusted in future terms, all of my previously earned grades will still be shown on my permanent record;
- ☐ all “D” and “F” grades earned prior to reenrollment will be removed from the cumulative and curriculum GPA;
- ☐ any course credit with a grade of “D” earned during the Academic Renewal adjustment period will not count toward future graduation requirements;
- ☐ an “Academic Renewal” notation will be made on my permanent record; and,
- ☐ the granting of Academic Renewal does not affect any previous academic, financial, or administrative determination made by the college.

Student Signature_____
Date

Please return this completed form to the Admissions & Records Office

Received by A & R Office _____
Revised 07/2025

Approved ☐ Not Approved ☐