



## Direct Transfer Agreement from Rappahannock Community College to the Bachelor of Professional Studies Program

Working in partnership, this agreement has been developed by Rappahannock Community College and the University of Mary Washington's College of Graduate and Professional Studies (CGPS) to facilitate a seamless transfer for students from Rappahannock's Associate Degree programs to the Bachelor of Professional Studies program at the College of Graduate and Professional Studies.

1. Students who earn an Associate of Arts and Sciences (AA&S) or Associate of Applied Science (AAS) degree with at least a 2.0 grade point average are guaranteed admission to the BPS program at the University Mary Washington's College of Graduate and Professional Studies.
2. The transferability of individual courses will be determined following the University of Mary Washington policies in place at the time of transfer. No distinction will be made between courses completed in a traditional format and distance learning courses.
3. Students who transfer with an AA&S degree will have completed all lower division general education requirements for the BPS degree.
4. The CGPS Office of Admissions will provide Rappahannock with suggested curriculum plans for students pursuing the AA&S degree in Business Administration and General Studies. These curriculum plans shall include electives that, while not required, will best prepare students for the upper-division courses in the BPS program. Curriculum plans are subject to revision when and if degree requirements at either school change.
5. Students who transfer with an AAS degree will have their courses evaluated on a course-by-course basis for lower division general education requirements.
6. The CGPS Office of Admissions will provide Rappahannock with suggested curriculum plans for students pursuing the AAS degree in Business Management and Protective Services Technology. These curriculum plans shall include both lower division general education requirements not already incorporated into the degree requirements, and electives that, while not required, will best prepare students for the upper-division courses in the BPS program. Curriculum plans are subject to revision when and if degree requirements at either school change.
7. Students who intend to transfer directly should file their applications to UMW as soon as they have registered for their last semester at RCC. They will need to have a final transcript sent to UMW when the degree is conferred.
8. Applications will be reviewed as soon as they are complete (with the exception of the final transcript). Students will receive an offer of admission and a transfer credit evaluation within three weeks from the time their applications are complete. After accepting the offer of admission, students will begin to work with the CGPS Office of Advising and Student Services to plan their programs of study and prepare for registration.

May 1, 2005