

ADMISSIONS AND RECORDS
RAPPAHANNOCK COMMUNITY COLLEGE
52 Campus Drive
WARSAW, VA 22572-4272
(804) 333-6740

ADMISSIONS AND RECORDS
RAPPAHANNOCK COMMUNITY COLLEGE
12745 College Drive
GLENN'S, VA 23149-2616
(804) 758-6740

NOTE TO STUDENT: Be sure you have (✓) the appropriate box for the campus to which you wish a transcript sent. Most colleges and universities require advance payment for transcripts. Contact these institutions for the correct charge and attach payment to this request.

TRANSCRIPT REQUEST
(For All Students)

Official transcripts are required for admission to RCC. The transcript must come from the sending institution to RCC. Hand-carried and "student copy" transcripts are not acceptable. Official transcripts are required from each institution attended, regardless if the credits appear on another school's transcripts.

Mail this form directly to the institution from which you are requesting a transcript.

Section 1

NAME: _____ S.S. #: _____
Last First MI Maiden/Former

ADDRESS: _____
Street Address City State Zip Code

DATE OF BIRTH: ____/____/____ HOME TELEPHONE NUMBER: (____) _____

NAME OF HIGH SCHOOL OR COLLEGE: _____

DATE OF GRADUATION OR WITHDRAWAL: _____

I hereby authorize release of academic records and information (including Category #2) to Rappahannock Community College.

Student's signature (Mandatory) Date

(Please cut along this line.)

Section 2

**ALL INSTITUTIONS:
THIS PORTION OF THE FORM MUST BE ATTACHED TO
TRANSCRIPT FOR PROPER IDENTIFICATION OF STUDENT**

NAME: _____
Last First MI Maiden/Former Name

S.S. #: _____

ARE YOU CURRENTLY ENROLLED AT RCC? YES NO
IF NO, WHEN DO YOU PLAN TO ATTEND?

SEMESTER: _____ 19____