

RAPPAHANNOCK COMMUNITY COLLEGE
Virginia Community College System
College Board Meeting No. 308
1:00 p.m., Wednesday, November 10, 2021
Warsaw Campus

MINUTES

Members Present: Mr. Donald O. Sandridge (Gloucester)
Dr. Andrea M. Perseghin (King William)
Mrs. Ellen Davis (New Kent)
Mrs. Jamie Tucker (Northumberland)
Mr. Richard W. Gouldin, Jr. (Richmond)
Mrs. Victoria G. Roberson (Westmoreland)

Attending via Zoom: Mr. Stanley S. Clarke (Essex)
Mrs. Barbara Hudgins (King & Queen)
Mr. Michael Beavers (Mathews)

Excused: Mrs. Cassie Thompson (Lancaster)
Mr. Matt Walker (Middlesex)
Vacant (King George)

Staff Attending: Dr. Shannon L. Kennedy, President
Dr. Eric Barna, Interim Vice President of Learning
Dr. Glenda Haynie, Dean of Research, Effectiveness, and Planning
Dr. Jeffery Hayman, CIO/IT Manager, Technology
Mrs. Sarah Pope, Vice President of College Advancement
Ms. Holly Dixson, Support Staff Association President
Mrs. Caroline Stelter, Director of Human Resources
Mrs. Ellen Koehler, Faculty Senate President
Mrs. Christine Stamper, Assistant to the President

Guests: Bernie Barclay, Wouroud ElFarmawi, Jennifer Gordon,
Elizabeth Hadley, Angela Donor

R. Gouldin read the RCC Mission Statement.

Minutes of Board Meeting No. 307 – J. Tucker moved the minutes of meeting No. 307, held on September 8, 2021, be approved as presented. The motion was seconded by V. Roberson and unanimously approved.

Communications and Introductions – Dr. Kennedy reported Mrs. Cassie Thompson and Mr. Matt Walker had communicated they would not be attending and were excused from the meeting. King George County has not yet appointed a board member. The following new RCC employees attended via Zoom and introduced themselves: Bernie Barclay, Wouroud ElFarmawi, Jennifer Gordon, and Elizabeth Hadley.

Strategic Plan Update – S. Kennedy gave an overview of the Plan via PowerPoint. She highlighted the goals and objectives listed under the values acronym of IDEAL (integrity, diversity and inclusion, excellence, access, and learning for life). The complete program will be sent to the Board for their information.

President's Report

Mrs. Caroline Stelter, director of human resources, reviewed the list of personnel transactions as of September 11, 2021. There were 10 new employees hired; 3 separations; and, 3 changes in status.

Ms. Tara Walker, vice president of finance and administrative services gave her update during the Finance and Facilities Committee report.

Dr. Eric Barna, interim vice president of learning, reported VCU Tappahannock Hospital has contacted RCC about starting an imaging program. Planning is in the early stages and VCU is offering to provide some funding and support.

The College is currently working with the Gloucester EMS program to offer entry level EMT licenser at little or not cost. It is hoped this pilot will expand to squads in other counties.

Transfer Virginia has been working over the past two years to make transfer from 2-year institutions to 4-year institutions seamless. The first 20 credits are now universally transferrable.

Implicit bias training is being offered to all faculty with half attending a session in October and the second half to attend in January.

Dr. Glenda Haynie, dean of research, effectiveness, and planning, reported her office is prioritizing preparing disaggregated data reports by race and gender to look for equity gaps and support the VCCS Opportunity 2027 strategic plan and the College diversity, equity, and inclusion goals. Data was included in the Fall faculty/staff convocation.

The Fall Student Survey has been launched.

The Pharmacy Tech Career Studies Prospectus was approved by SACSCOC and the College is waiting to hear from SACSCOC about the Montross Site and the Welding CSC. Prospectuses are being prepared for Colonial Beach High School and Essex High School.

Ms. Sarah Pope, vice president of college advancement, reported the Annual Fund Appeal for 2021-22 was sent out last week with a goal of \$65,000. Ten percent of the fund is allocated to student scholarships and is currently supporting nine RCC students. It also provides resources to provide fiscal oversight, operations, community outreach, and the online scholarship application and selection software.

The overall goal of \$5 million for the 50th Anniversary fundraising has been met. Active fundraising remains for one unmet initiative of \$1 million for the Catherine Courtney Endowed Nursing Professorship.

A \$200,000 challenge grant was received from the Charina Foundation who will match gifts 1:1 between \$5,000 and \$25,000 for the Courtney fund. Recent grants that matched: \$15,000 from the Olsson Foundation and \$25,000 from the Wiley Foundation.

The 2022 Preakness Party is scheduled for Saturday, May 21, 2022 at Kennersly in Lottsburg, Northumberland County.

Thank you to everyone who attended the Scholarship Reception and to R. Gouldin for accepting the invitation to serve on the Foundation Board.

The Scholarship application for the 2022-23 academic year is open until February 18 and can be found at rappahannock.edu/foundation/scholarships.

Dr. Jeffery Hayman, CIO, reported the switch monitoring and upgrade is in process; MFD (multi-functional device) replacement is complete and training is available; Share Point structure and migration has started.

The Zoom room upgrade continues with 5 rooms complete and 2 currently in process. There will be 14 total rooms at the end of upgrades.

There will be evening IT support available until 9:00 p.m. beginning in January.

Student support through learning centers has been expanded. The Institutional Resilience and Expanded Postsecondary Opportunity (IREPO) grant has funds to supply 200 laptops to students. Procurement is underway.

Professor Ellen Koehler, faculty senate president, reported the Senate meets remotely and faculty are getting used to changes.

Ms. Holly Dixon, support staff association president, reported the Association is in process of collecting food for the Thanksgiving drive that will provide meals for needy students. The boxes will be distributed November 22 and 23.

Dr. Shannon Kennedy, president, reported the following:

Fall enrollment ended up being down 2.84% compared to last fall in FTE. The system average was 6.14% down. Every college but one had a decline. Three colleges had a decline slightly less than with 18 having a larger percentage. Our headcount was 2591, only 17 less than last fall. Our FastForward enrollments are up 77% from this time last year. The system is up 43%. Spring registration is underway.

Richmond County used the parking lot at the Warsaw campus for a hazardous waste event in October. S. Kennedy received an email from Hope Mothershead, Director of Planning and Zoning for the county. It read: On behalf of the Board of Supervisors, please accept this note of thanks for allowing Richmond County to host the 2021 Household Hazardous Waste event in the parking lot of Rappahannock Community College – Warsaw Campus. The space was perfect to be able to accomplish a drive thru line wherein residents could dispose of Household Hazardous Waste and E-Waste. With the added area, we were also able to collect documents/paper for shredding and host a drug take-back. Many residents expressed compliments on the layout of the event in the parking lot.

The Claude Moore Scholars Steering Committee met yesterday. RCC received a grant from Claude Moore. The first round of funding for this fiscal year is \$167,544. Gloucester County

Schools is receiving \$56,564 to outfit space to support Nurse Aide program at GHS serving both Gloucester and Mathews Public Schools through the Governor's Health Science Academy (GHSA) and to provide graduate tuition reimbursement for a prospective Anatomy and Physiology (A&P) instructor to teach dual enrollment. Bridging Communities Tech Center is receiving \$48,480 to outfit space to offer Pharmacy Tech for six school divisions. The Northern Neck Tech Center is receiving \$62,500 to outfit space to offer Practical Nursing for six NNTC school divisions and to provide tuition reimbursement to credential an existing Nurse Aide instructor to teach Practical Nursing. For next academic year, working on EMT at King William and New Kent and Nurse Aide at New Kent. Also, the Chesapeake Bay Governor's School is receiving funds to credential a chemistry instructor.

S. Kennedy continues to do regular appearances on local radio. WIGO and Bay FM have a monthly spot reserved for RCC. It is the first Thursday of the month at 8:05 (101.7) and 8:35 (104.9).

S. Kennedy traveled to Louisiana in early October for an accreditation verification visit for SACSCOC. The SACSCOC Board meeting is scheduled from November 30 – December 2 and the Annual meeting is December 3-7 (no weekends). S. Kennedy is a member of the Board. Several administrators and faculty will attend the virtual Annual meeting.

The College had a very successful virtual Convocation on October 8. We are integrating diversity, equity, and inclusion training in every Convocation. We are hoping to have an in-person Convocation in the Spring.

The College participated in the [ALL IN Campus Democracy Challenge](#). The Challenge empowers colleges and universities across the country to achieve excellence in nonpartisan student democratic engagement. They have had a number of activities including hosting candidates via Zoom. Efforts like these support our learning outcome of civic engagement.

We are still finalizing our holiday celebration for faculty and staff. We will likely have an event on each campus early in the week leading up to Christmas. Board members will be invited.

Committee Reports

Curriculum and Programs Committee – Mr. Donald Sandridge, chair, reported the Committee had met and reviewed items of information only.

Finance and Facilities Committee – Mr. Matt Walker, chair, was excused from the meeting and T. Walker reported.

The Committee recommended approval of the 2023 local county funds budget requests with levels remaining at the FY 2021 levels. Coming from committee, no second was required, and the recommendation was approved unanimously.

T. Walker and S. Kennedy will make county presentations in person and invite each Board member to attend for their county.

Local and state budgets remain strong.

A new access card system will be installed to make campuses more secure. The new cards will also be used to operate the new MFDs.

Business office renovations are underway on the Glens Campus.

Personnel and Public Relations Committee – Mr. Michael Beavers, chair, reported the committee had met and discussed items of information only.

Representative to the Joint School Board for the Chesapeake Bay Governor’s School –

J. Tucker moved V. Roberson serve as the RCC representative to the CBGS Board. The motion was seconded by R. Gouldin and approved unanimously.

Other Business – There was no other business.

Adjournment – The meeting was adjourned at 2:17 p.m.

Respectfully submitted,

Approved:

Shannon L. Kennedy, Secretary

Ellen Davis, Chair